

LOCAL EMERGENCY PLANNING COMMITTEE

Knox County EMA
301 Park St. Rockland, ME 04841
Web Site: www.knoxcountymaine.gov/ema

June 2, 2020 LEPC Meeting

held via Zoom

Meeting Attendees:

Ray Sisk	Knox County EMA Director	Matthew Coleman	Lonza
Candice Richards	LEPC Secretary	Tim Polky	St. George Town Manager
Peter Carter	PBMC	Drexell White	CDC
Eric Greiner	Dragon Cement	Katie Tarbox	MCH, Inc.
Lorain Francis	Penquis	Mike Ames	Maine Water
Matt Allen	DuPont	Jerry Squires	Fisher
Andrew Hart	Knox County Administrator	Megan Melville	Healthcare Coalition

The meeting was called to order at 10:35 a.m. by LEPC Chair Andrew Hart.

Approval of minutes: 2/4/20

- Peter Carter made a motion to approve the minutes. The motion was seconded by Eric Greiner. A vote was taken with all in favor.

Secretary's Report:

1. Emails:

2/14/20 FW: EPA SERC/TERC flash update; 3/1/20 FW: EPA serc_terc_monthly_update February-March 2020 Edition; 3/27/20 COVID-19 Implications for EPAs Enforcement and Compliance Assurance Program; 6/1/20 FW: EPA [serc_terc_monthly_update] June 2020 Edition.

2. 2019 Tier 2 Reports:

The 2019 Tier 2 Submit software and Tier 2 submission package were both released in December. Candice is working with Faith and Matt at MEMA to figure out which facilities still need to report.

3. AR-1 Reports Received:

- None

Treasurer's Report:

Beginning Balance	Personnel Services Expenses	Gen Operating Expenses	Expense	Revenue	Interest	Ending Balance March 31
(\$863.64)	\$443.44	\$60.93		\$3,927.30	\$3.99	\$2,563.28

- Eric Greiner motioned to approve the April and June Treasurer's reports. Tim Polky seconded the motion. A vote was taken with all in favor.

Training updates: *Knox County LEPC has a \$6,693.42 funding commitment for responder/facility HAZMAT/Chemical Safety related training.*

Any in-person training has come to a halt for now – not sure when it will be starting back up because of the pandemic. We had planned to do three full hazmat courses and 2-4 hazmat awareness level courses this year but not sure it's possible to do that via Zoom.

Ray invited anyone able to help with fit testing to join us as we do it for some of the long-term care facilities since there are still a lot more people that need it done. Anyone interested, please let Ray know.

New Business:

1. Approve New Member Applications:

The applications to be voted on were from Lorain Francis of Penquis CAP, and Matthew Coleman, who replaced Robin Faulkner at Lonza.

- Ray Sisk made a motion to approve the application and forward them to the SERC for approval. Megan Melville seconded the motion. A vote was taken with all in favor.

2. Approve Strategic Work Plan

The Committee briefly reviewed the draft of the strategic work plan.

Ray explained that training for highway transport of fuels (such as compressed natural gas) was pulled from the plan because it's really only DuPont that receives that type of fuel and even they aren't using that much anymore. Training for this is handled at the local fire departments. The annual MEMA Emergency Preparedness Conference has been cancelled for this year so that was removed from the list of goals for the year. Ray encouraged future participation when it's held again.

Ray noted that the 3rd column of the budget shows what the LEPC actually needs to operate fully funded since the SERC had asked for a "needs-based budget" a few months back. Ray said that he kept it fairly moderate since the LEPC won't get that amount anyway. This year's increase from SERC was only \$4 over the prior year. Some items go unfunded because the SERC isn't funding LEPC's the way we need them to.

After the Committee approves the work plan and budget, Chair Andrew Hart will sign it and then it will be sent to the SERC for their approval.

- Eric Greiner made a motion to approve the Strategic Work Plan and Budget. Mike Ames seconded the motion. A vote was taken with all in favor.

Miscellaneous:

1. Next Meeting

The next regular LEPC meeting will be August 4, 2020 at 10:30 a.m. at the Knox County EMA Office, probably via Zoom.

Adjourn:

- Mike Ames made a motion to adjourn. Matt Allen seconded the motion. A vote was taken with all in favor.

Meeting adjourned at 11:08 a.m.

Respectfully submitted,

Candice Richards
LEPC Secretary

Remaining 2020 Meeting dates: August 4, October 6, December 1